

Dear User,

INFORMATION ON DATA
PROCESSING ACCORDING
TO ARTICLES 13 AND 14 OF
THE EU REGULATION
2016/679 AND CONSENT
DECLARATION

Azienda Usl Toscana centro, as **data controller**, located in Piazza Santa Maria Nuova 1, Firenze, P.E.C. direzione.uslcentro@postacert.toscana.it, informs you that when you access its facilities, your data will be processed according to articles 13 and 14 of the EU Regulation 2016/679. The purposes of the processing involve prevention, diagnosis, care and rehabilitation. In other words, they are public interest-related purposes in compliance with article 2 sexies Act 196/2003 and concern the following topics:

*“s) social and care activities to protect minors, indigents, dependent and disabled persons;
t) administration and certification activities involving diagnosis, social support, healthcare and treatment, including organs and tissues transplantations and blood transfusions;
u) duties of the National Healthcare System and healthcare professionals, duties concerning hygiene and safety at work, public health, civil protection, safety and life protection;
v) healthcare planning, management, control and evaluation, including the creation, management, planning and control of the collaboration between the administration and subjects affiliated with the National Healthcare System;
z) trial monitoring, pharmacovigilance, trade authorization, drugs and healthcare products import;
aa) social protection of maternity, voluntary termination of pregnancy, addictions, care, social integration and disabled persons’ rights;”*

Your data could be processed anonymously for scientific, epidemiological and statistical research.

For any question on data processing, you can contact the Data Protection Officer, e-mail: responsabileprotezionedati@uslcentro.toscana.it.

The data controller, through his organizational autonomy provided for in art. 2 quaterdecies Act 196/2003, appoints the manager of the referring healthcare facility as **referring person for data processing**. The updated list of referring persons in your healthcare facility is available at the institutional website: www.uslcentro.toscana.it.

Azienda Usl Toscana centro workers and partners process your data through digital or paper means. They are entitled to process your information, in compliance with the law and the Health Agency’s privacy policy. Within the Health Agency, different referring persons can access processed data according to their own areas of competence and, in any case, complying with the principles of necessity, indispensability, relevance and data minimisation.

Your personal data, including the ones provided for in art. 9,1 EU Regulation 2016/679 (“personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership (...) genetic data, data concerning health or sex life”):

- will be collected and stored according to the law for no longer than necessary for the purposes of the processing, even though they could be stored for longer periods of time in cases of public interest;
- will be transmitted to other people only if you give your consent and appoint specific recipients;
- could be transmitted for institutional purposes to National Health System bodies, public bodies when allowed by the law, and private subjects (including voluntary associations) that cooperate with Azienda Usl Toscana centro through contracts and conventions, in compliance with the law;
- could be transmitted to disease registries managers in Regione Toscana, complying with the law;
- could be transmitted to private subjects acting as external data processors on behalf of Azienda Usl Toscana centro, in other words, they could be transmitted to service providers.

It is possible that authorized subjects ask you for your consent after supplying healthcare services in the following cases: health or public hygiene emergency; physical, mental or behavioural impairment; risk of jeopardizing healthcare services’ promptness or effectiveness; serious, imminent and irreparable risks for your health and safety. Azienda Usl Toscana centro is allowed to transmit information on the presence of hospitalized people, unless the patient himself (or another authorized subject) asked not to disclose his hospitalization.

INFORMATION ON THE ELECTRONIC HEALTH FILE (“DOSSIER SANITARIO ELETTRONICO” – DSE)

DSE collects health data in electronic format and contains information on your health status and past/present clinical events managed within Azienda Usl Toscana centro (e.g. documents concerning hospitalizations, ambulatory care, accesses to emergency healthcare). The aim is to create a medical and health history file, accessible only with your consent.

Purposes of DSE processing

DSE data processing aims at improving prevention, diagnosis, care and rehabilitation processes. Moreover, it allows Azienda Usl Toscana centro professionals to access the information collected within the facility and the information on past clinical events. A complete DSE collecting your health history is necessary to improve your treatment. If you give your consent to DSE, healthcare professionals will be able to use this tool and access your information on past clinical events.



How to give your consent to DSE processing

To authorize DSE health data processing, please fill in Azienda Usl Toscana centro consent form “consenso privacy”.

Nature of DSE processing consent

The consent to DSE processing is completely free and optional. Seen that DSE is a consultable tool, it is compulsory to have your consent (or the consent of your legal representative) to create it.

Subjects authorized to access DSE data

Azienda Usl Toscana centro appoints specific subjects who can access DSE data with technical authentication modalities, in the framework of healthcare treatment and in compliance with the purposes listed above. Moreover, for each access to DSE, healthcare professionals are identified and every move is tracked: the tracking registers who accesses, to which documents and at what time. Anyway, only Azienda Usl Toscana centro professionals can access DSE, just for the period of time required for the treatment. Therefore, other Health Agencies’ professionals, general practitioners and paediatricians cannot access DSE. The access to DSE is forbidden to forensic doctors too (e.g. working and driving suitability tests) because their job is not to treat patients, but to prove their suitability or status.

Consequences of the modification, revocation or lack of consent to DSE processing

Once you give your consent to DSE processing, you can modify or revoke it at any time.

When it comes to revocation, it is impossible to access and implement your DSE until a new consent.

When it comes to lack of consent, DSE data processing is forbidden. A partial or total refusal to DSE processing does not affect your right to receive healthcare services.

Both in case of revocation and lack of consent, your health data are still available within the healthcare facility that produced them or when it is required by law. Other facilities’ professionals cannot access your DSE data whatsoever.

It is possible to access your DSE without your consent, according to art. 82 of the legal code on “emergency and health and safety protection”.

It is possible to access your DSE regardless of your consent/refusal, as long it is essential to protect public health, in compliance with the Supervisor’s general authorizations.

Right to erasure once you give your consent to data processing, you can decide to forbid the access to specific clinic events in your DSE, for instance: an access to emergency healthcare, an hospitalization, a specialized consultation. Erasing clinical data could have significant consequences; therefore, it is advisable to erase data after asking your doctor.

The erasure of clinical events, revocable through time, follows technical modalities ensuring that the subjects who access your DSE cannot see erased events or know about the erasure, not even temporarily (“erasure of the erasure”).

In the case of pro-anonymity laws (HIV positivity, alcohol, narcotic and psychotropic drugs addiction, voluntary termination of pregnancy, anonymous birth, family counselling services, responsible procreation, etc.), health data are not involved in DSE processing, in compliance with the law.

Rights of data subjects

You are entitled to ask the data controller to access, modify or erase your data, to limit data processing, to exercise the right to data portability. You can also oppose to data processing and lodge a complaint with the Supervisory Authority (Data Protection Supervisor).

Moreover, you have right to revoke your consent at any time, without affecting the lawfulness of the data processing carried out before your revocation.

A complete and exhaustive list of data subjects’ rights is available in article 15 and following of GDPR 2016/679.

To exercise your rights, you can send an e-mail to the Data Protection Supervisor or the Data Controller/Processor of your facility.

The Data Controller and Data Processor guarantee a quick exercise of your rights by answering within 30 days from your petition.

Please read the information on data processing according to articles 13 and 14 of the EU Regulation 2016/679 at the following link:
<https://www.uslcentro.toscana.it/index.php/privacy/privacy-in-azienda>
or by scanning the QR code on the side.



I, the undersigned _____
place of birth _____ date of birth ____ / ____ / ____ city of
residence _____ address _____
C.F.

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Or acting as _____ tutor ☐ court appointed guardian ☐
holder of parental authority ☐ legal representative ☐

of (name and surname) _____
place of birth _____ date of birth ____ / ____ / ____ city of
residence _____ address _____
C.F.

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**A) CONSENT TO THE PROCESSING OF SPECIAL CATEGORIES OF PERSONAL DATA
(Art. 9 paragraph 1 EU Regulation 2016/679)**

- I authorize the transmission of synthetic information regarding my health status, including diagnosis information, to my general practitioner or paediatrician.
☐ YES ☐ NO
- I authorize the professionals of the following healthcare facility: _____
to disclose information on my health status.
☐ YES ☐ NO



Please write the name, surname, date of birth, address and phone number of the subjects to whom you want to transmit your health data:

_____ phone _____
_____ phone _____

**B) CONSENT TO PERSONAL DATA PROCESSING, INCLUDING THE ONES BELONGING TO THE
ELECTRONIC HEALTH FILE (DSE) SPECIAL CATEGORIES**

- I authorize the creation of my Electronic Health File and the inclusion of all personal data generated starting from this moment
☐ YES ☐ NO
- I authorize the inclusion of all data regarding past events in the Electronic Health File
☐ YES ☐ NO

**C) CONSENT TO DATA PROCESSING FOR CLINICAL INVESTIGATION, EPIDEMIOLOGY AND
TRAINING PURPOSES**

- I authorize the use of my clinical data, including anonymized photos and videos, for investigation, epidemiology and training purposes, and to study pathologies
☐ YES ☐ NO

Signature _____ date _____
(legible, with no abbreviations)

Signature of the authorized subject _____ date _____
(legible, with no abbreviations)

(relative, family member, cohabitant or civil-union spouse, legal representative according to art.4 Act 219/2017 or, in his absence, the manager of the facility hosting the data subject, when the consent can be given after receiving healthcare services or when it can be collected by other authorized subjects listed in the legislation)